



GUJARAT MINERAL DEVELOPMENT CORPORATION LTD. AHMEDABAD

Advertisement for the post of Mineral Process Engineer

Application in the prescribed format is invited (as per **Annexure**) from willing and eligible professionals for engagement of **Mineral Process Engineer** for Gujarat Mineral Development Corporation Limited on full time contractual basis as per details given below:-

| | | |
|---|------------------------------------|--|
| 1 | Name of Post and Number of vacancy | Mineral Process Engineer 01 no. – position |
| 2 | Period of Contract | The contract initially would be for a period of two year and may be further extended for a period of one year in stages subject to functional requirements, appraisal of the performance and medical fitness of the individual. |
| 3 | Job assigned/Job profile | <p>Process Optimization:</p> <ul style="list-style-type: none"> • Design, develop, and implement efficient mineral processing techniques for extracting and refining fluorspar minerals. • Monitor and analyze processing operations to identify opportunities for process improvements, increased recovery rates, and cost reduction. • Collaborate with cross-functional teams to optimize mineral processing operations, including crushing, grinding, flotation, and dewatering. <p>Equipment and Technology Management:</p> <ul style="list-style-type: none"> • Evaluate, select, and oversee the operation of mineral processing equipment, ensuring proper maintenance and performance. • Stay updated with the latest advancements in mineral processing technology, equipment and recommends their integration to enhance productivity and efficiency. <p>Quality Assurance and Control:</p> <ul style="list-style-type: none"> • Implement quality control measures to ensure the production of high-grade fluorspar products that meet customer specifications and industry standards. • Monitor and analyze product quality data, and initiate corrective actions as needed to address any deviations. <p>Safety and Environmental Compliance:</p> <ul style="list-style-type: none"> • Lead and promote a culture of safety by identifying and mitigating potential hazards in the processing plant. • Ensure compliance with all relevant safety and environmental regulations and standards, and actively participate in audits and inspections. <p>Project Management:</p> <ul style="list-style-type: none"> • Participate in project planning, budgeting, and scheduling, ensuring that processing targets are met within allocated resources. • Collaborate with project management teams to support the overall |



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| | | <p>project goals and milestones.</p> <p>Data Analysis and Reporting:</p> <ul style="list-style-type: none"> • Collect, analyze, and interpret data related to processing operations, efficiency, and performance, and provide regular reports to management. • Use data-driven insights to make informed decisions and recommendations for process improvements. <p>Training and Development:</p> <ul style="list-style-type: none"> • Provide training and mentorship to junior processing staff, ensuring their understanding of safe and effective processing techniques <p>Reporting:</p> <ul style="list-style-type: none"> • He will report to GM (Plant). |
| 4 | Job Location | Fluorspar Project-Kadipani, Tal: Kawant, Dist: Chhota Udepur |
| 5 | Eligibility Criteria | Minimum 5-7 years of experience of Ore dressing laboratory with B. Tech. mineral processing with min. 60%. Applicant must have a good knowledge to setup the Ore dressing lab and have good experience to conduct laboratory trials for reagents and help the processing plant in optimization. |
| 6 | Remuneration | The monthly consolidated remuneration will be based on the previous/current remuneration. (Negotiable) |
| 7 | Allowance | Shall not be entitled to any allowance except transport facility. |
| 8 | Travelling Allowance | The travelling allowance on tour, if any, shall be as per the rules and norms of GMDC Ltd. |
| 9 | Terms of Contract | <p>The engagement will be strictly contractual and will not confer any right for regular appointment in the organization including any allowance except transport facility and travelling allowance.</p> <p>The contract can be terminated by either side at any time by giving one month's prior notice. The GMDC Ltd. can terminate the contract immediately By giving one month's remuneration in lieu of notice period.</p> |
| 10 | How to Apply | <p>Interested Candidate may apply in the prescribed pro-forma (as per attached Annexure) along with updated resume and self-attested copies of certificates of essential qualification and experience to the General Manager (HR), GMDC Ltd. "Khanij Bhavan", 132 Ft Ring Road, Near University Ground, Vastrapur, Ahmedabad 380052, clearly indicating the post applied for on the envelope within stipulated time period. Applications received incomplete or after due date will not be entertained.</p> <p>Last date for receipt of application is 29/11/2023.</p> |



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| 11 | Selection Procedure | <p>A Selection Committee will scrutinize the applications and short list the candidates based on merits. The short-listed candidates will be called for Interview (TA will be given as applicable to GMDC's employees) or be interviewed through Video Conferencing as decided by GMDC Ltd.</p> <p>Selection committee will decide the position of selected candidates based on the interview and current profile of candidates.</p> <p>The decision of the competent authority on selection of candidates will be final and no correspondence on this subject will be entertained.</p> <p>GMDC may cancel advertisement and decide not to proceed in the matter at any stage to accept or reject any or all applications without giving any explanation, whatsoever.</p> |
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General Manager (HR)

Contact us

Email: persn@gmdcltd.com

CONFIDENTIAL

Date: _____



Recent
Photograph

EMPLOYMENT APPLICATION FORM

POST APPLIED FOR: _____

First Name : _____

Middle Name : _____ **Last Name** : _____

Name : _____

Birth Date :

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

Gender: _____

Place of Birth : _____ **Native Place:** _____

Nationality : _____ **Marital Status:** _____

Category :
General SEBC SC ST

Father/ Husband's Name: _____

Father/ Husband's Occupation: _____

Mother Tongue : _____ **Blood Group:** _____

PAN Number: _____ **Adhar Number:** _____

Passport Details : _____

Permanent Address:

Pincode _____

Current Address:

Pincode _____

Contact Number: (M) _____ (R) _____ (O) _____

E-mail Address: _____

Present Salary (P.M.): _____ **Expected Salary (P.M.):** _____

How soon can you join? _____

Have you been interviewed earlier by us? If yes, give particulars:

Academic Record (Starting from SSC or equivalent), also submit attested certificate.

| Examination | Institute | Board/ University | Year of passing | %/ CGPA / Grade | Major Subjects |
|-------------|-----------|----------------------|--------------------|--------------------|-------------------|
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Details of Effective date of obtaining statutory Certificate (For Statutory Post).

Have you undergone any other Training? If yes, give details.

Mention your research/ publication, if any.

Mention your membership of Association indicating your role.

Extra Curricular Activities:

Language Proficiency:

| Language | Speak | Read | Write |
|----------|-------|------|-------|
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| | | | |
| | | | |

Are you prepared to give binding to serve the corporation for a period of 3 Years?

Yes

No

Experience Chronology along with certificates:

| Organization | Designation | Period | | | Job Description |
|--------------|-------------|--------|----|-------|-----------------|
| | | From | To | Total | |
| | | | | | |
| | | | | | |
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Why do you wish to change?

Has any of your relative is/was employee of G.M.D.C. Ltd.? If yes, give details.

Do you know anybody in G.M.D.C.? if yes, give details.

References (Other than your relative):

| Sr. No. | Name | Occupation | Address & Contact No. |
|---------|------|------------|-----------------------|
| | | | |
| | | | |

Any other ability/ Information in support of your application

I declare that all the details given in this form are correct and complete to the best of my knowledge and understanding and hereby agree that any misrepresentation therein may cause rejection of my application or termination of my service without notice or compensation thereafter.

I confess that I am not involved in any Criminal matter Or Police inquiry.

I agree that my employment will be subject to transfer to any project by the Corporation.

Date: _____

Place: _____

(Signature of Applicant)