



GUJARAT MINERAL DEVELOPMENT CORPORATION LIMITED
(A Government of Gujarat Enterprise)

LIGNITE – Marketing & Sales Department

Address:

LIGNITE – Marketing & Sales Department

7th Floor, GMDC LTD.

'Khanij Bhavan', 132' Ft Ring Road,

University Ground, Nr. Manav Mandir,

B/h. Mahatma Gandhi Labour Institute, Vastrapur,

AHMEDABAD - 380 052

Email : sales@gmdcltd.com Phone : 07927913200/3501 Extn: 1739

REGISTRATION & RENEWAL APPLICATION FORM
FOR BRICKS & ROOFING TILES CUSTOMERS

Note: Please carefully read the instruction before filling the form

Instructions for filling up application form

1. Application form is provided free of cost from Lignite Sales Department of the Corporation. Application form can also be downloaded from the GMDC website www.gmdcltd.com.
2. Registration process is directly done by the Corporation. No intermediate agencies are encouraged or welcomed in this regard.
3. Entries in the application form may be type written or filled in legible handwriting.
4. Every column should be properly filled up. Please delete/strike-out inapplicable details.
5. Duly stamped and signed (self attested) legible copies of supporting documents should be enclosed wherever necessary. The list of enclosures should be carefully checked up before submitting the application form. The documents should be placed in the same order as specified in the checklist.
6. Computer data sheet should be enclosed with the application form. Proper industry code should be indicated and if the firm is engaged in production of more than one item, main business should be indicated; existing registration number (in case of renewal) should be indicated.
7. All correspondence by GMDC will be addressed on company's registered email or at the company's registered postal address provided on the first page.
8. Proprietor in case of proprietorship concerns, Managing Partner, partners in case of partnership firm and Managing Director in case of limited company should sign application form and for other type authorized representative should sign application form. In all cases authorization of the specific person should be given to GMDC on organization's authorized letterhead.
9. It is mandatory to mention **Email ID, landline No. and Mobile No.** on first page.



Important Provisions Regarding Application

1. Lignite will be allocated only to captive customers those who are consuming Lignite themselves in their process of manufacturing.
2. Incomplete, incorrect, unsigned and defective application is liable for rejection.
3. GMDC reserves the right to demand additional information and/or reject the application without assigning any reasons.
4. Only submission of application form for registration does not imply registration will be granted.
5. Duly notarized affidavit as per prescribed format for genuineness of documents on Rs. 300 stamp paper / franking should be submitted along with all desired documents.
6. The applicants are required to submit Rs. 1000 + GST @ 18% (i.e. Rs. 180) with the total of Rs. 1180 by demand draft drawn in favor of GMDC Ltd payable at Ahmedabad as Processing Fee for application. After verification of documents and on the basis of consumption capacity the registration fee for customers other than bricks/roofing tiles shall be communicated by email / letter to applicants. **For bricks/roofing tiles customer registration fee is Rs. 5000 + Rs. 900 GST@18% =Rs. 5900.**
7. After verification of documents and submission of registration fee the eligible applicants will be communicated along with the registration number (which will be the customer ID for GMDC).

For Office Use:

1.	Receipt Date	
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Registration No. / Temporary No.						
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..... Cut From Here.....

Applicant Copy:

1.	Receipt Date	
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Registration No. / Temporary No.						
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(Return to customer with GMDC Seal and Temporary No. or Registration No.)



REGISTRATION & RENEWAL APPLICATION FORM FOR BRICKS & ROOFING TILES CUSTOMERS

GENERAL INFORMATION:

Particular	Detail
Mineral Required	Lignite
New Application or Renewal (In case of renewal, mention existing registration no.)	
Name of Customer	
Previous Registration No. in GMDC (if any)	
Address for Communication	
Village/Town/City	
Taluka	
District	
Pin Code No.	
Landline No.	
Mobile No.	
Email ID	
GPS Coordinates of Site	



Factory or Manufacturing Unit Address			
Factory or Manufacturing Unit Address			
Village/Town/City			
Taluka			
District			
Email ID			
GPS Coordinates of Site			
Pin code		Phone No.	
Mobile No.		Fax No.	
Type of Unit (Please <input checked="" type="checkbox"/>) (Please enclose duly attested supporting documents)			
Proprietary		Partnership	
Pvt Ltd Company		Public Limited Co.	
Co-operative		Other (Specify)	
Names of Proprietor/CEO / Directors/MD /Managing Partner			
A		B	
C		D	
E		F	
Date of Incorporation of Firm/Unit			

DETAILS REGARDING FACTORY/MANUFACTURING UNIT	
Main Product	
Factory or Manufacturing Unit (Registration) No., (DIC, ROC ,Factory License /UAN Date and Type of Registration	
GST Registration Number	

SALES DETAILS			
Sales details of previous 3 years	Year	Amount (Rs)	Quantity of End Product Sold
	2019-20		
	2018-19		
	2017-18		



Details of GST Paid (If Applicable) for Last 06 (Six) Months	Month	Amount (Rs)
Royalty paid to CGM in last three years (Please enclose copy of the document) (ONLY FOR BRICKS CUSTOMERS)	Year	Amount (Rs)
	2019-20	
	2018-19	
	2017-18	
FOR BRICKS/ROOFING TILES MANUFACTURERS 1) N.A. FOR LAND	NA Permission Period for Bricks:	
	Survey No :	
	Village :	
2) LEASE AGREEMENT OF LAND	District:	
	Name of Owner:	
	Name of Tenant:	
	Survey No /Plot No:	
	Village :	
3) No. of Press Machines Installed at Roofing Tiles Unit:	District:	

DECLARATION

I/We solemnly affirm that the details provided in this application are true and correct to the best of my knowledge & belief.

I/We further assure that, I/We will use the entire quantity of Lignite purchased by me/us from GMDC LTD in terms of quota allotted to me/us in response to this application will be only used for the purpose indicated in this application (captive use) and will not be transfer/sold/assigned or otherwise disposed off to any other party.

Authorized Signatory & Seal



CHECK LIST OF DOCUMENTS

Sr.	Document Name	Document Attached? YES/NO
1	Copy of Latest GPCB CCA to the effect that the Unit is consuming Lignite/Coal as fuel or GPCB Forwarding letter or GPCB NOC/CTE issued within period of 01 year	
2	Copy of GST Registration Certificate (Full Certificate with Address of Manufacturing Site/s mentioned in GST certificate for e-Waybill purpose)	
3	Copy of PAN card	
4	Copy of Registration Certificate of DIC/ ROC/ Factory License /UAN	
5	Copy of Partnership Deed/MoU/Agreement	
6	Undertaking for Purchase of Lignite from GMDC & for Genuineness of Documents on Non-Judicial Stamp Paper/Frinking of Rs. 300/- (As per attached format)	
7	Last One Year Electricity Bills / Invoice of DG Set or Photo (Other Address Proof certified by Govt. Authority for Bricks Only)	
8	Copy of GST Returns (Last Six Months) (1 Page only for each return)	
9	Copy of Income-Tax Return Acknowledgement (Last 03 years) (1 Page only)	
10	Form 27 C (for exemption of TCS) - 24 Copies duly filled stamped and signed	
11	Duly Signed Cancelled Cheque (With Customer Name/Stamp) for Bank Details (Inform specifically if Bank Account is Changed recently)	
12	Valid NA of Land (For Bricks/ Roofing Tiles Customers) duly stamped and signed by owner/authorized person	
13	Copy of 7/12 extract of land issued by Revenue Authority (For Bricks/Roofing Tiles Customers) issued by Government authority duly stamped and signed not older than 06 (Six) months	
14	Receipts of Royalty Paid current & previous years (For Bricks/Roofing Tiles Customers) duly stamped and signed	
15	Copy of Lease Contract of Land (For Bricks/Roofing Tiles Customers) duly stamped and signed	
16	Processing Fees of Rs.1180/- By Demand Draft [Rs. 1000+180(GST@18%)] in favor of GMDC Ltd payable at Ahmedabad.	
17	Registration Fee Bricks/Roofing Tiles customer is Rs. 5900/- (5000 + Rs. 900 GST@18%) By Demand Draft in favor of GMDC Ltd payable at Ahmedabad. (For Fresh Registration Only)	

Those Customers who submits the latest and valid documents will only get the Registration after document verification.



COMPUTER DATA SHEET
(USE CAPITAL LETTERS)

(1) NAME :

(2) INDUSTRY (TICK MOST APPROPRIATE)

Code	Industry	Code	Industry
410	Bricks and Similar Articles	420	Roofing Tiles

(3) District where factory is located

Code	District State	Code	Industry	Code	Industry
1	AHMEDABAD	14	RAJKOT	31	DAMAN
2	AMRELI	15	SABARKANTHA	32	SILVASA
3	BANASKANTHA	16	SURAT	33	MAHARASHTRA
4	BHARUCH	17	SURENDRANAGAR	34	MADHYA PRADESH
5	BHAVNAGAR	18	VADODARA	35	RAJASTHAN
6	PANCHMAHALS	19	VALSAD	36	DELHI
7	DANGS	20	ANAND	37	TAMILNADU
8	GANDHINAGAR	21	DAHOD	38	PUNJAB
9	JAMNAGAR	22	NARMADA	39	HARYANA
10	JUNAGADH	23	NAVSARI	40	OTHER (SPECIFY)
11	KHEDA	24	PATAN		
12	KUTCHH	25	PORBANDAR		
13	MEHSANA				

(4) Address of Correspondence (IN CAPITAL LETTERS):



PINCODE																			
MOBILE																			
PHONE																			
Email ID																			

Signature & Seal

FOR OFFICE USE ONLY

CUSTOMER ID:

DATE OF ENTRY :

MASTER QUOTA ENTERED IN SYSTEM :

_____MT _____TRUCKS (____MT Capacity)

ENTRED BY :

CHECKED BY :

AUTHORISED BY:



AFFIDAVIT

(Non-Judicial Stamp Paper of Rs. 300/-)

Undertaking for Purchase of Lignite from GMDC & for Genuineness of Documents

I/we, _____ Owner/Partner/MD/Director/
Proprietor of M/s. _____ A
Company incorporated under the Companies Act, 1956, having its Registered Office situated at
(Address) : _____

_____ Village/City _____
Tehsil _____ District _____ State _____ Pin Code _____
_____ hereby declare on solemn affirmations follows :

1. Our industrial unit is located at (address _____
_____ village/city _____ Taluka _____
_____ District _____ State _____ Pin Code _____ with
landline number _____ Mobile Number _____, Fax No.
_____, e-mail address _____ It needs
_____ tones per month of _____ (Lignite).

Our industrial unit is registered with _____ and is having registration
Certificate No. _____.

2. We have (description of industry) _____
_____.

3. We are registered with GMDC and allotted Registration No. _____ for the purpose of
Lignite purchase with quota allotment of _____ truck/MT per fortnight. We propose to
continue purchases of Lignite from GMDC for exclusive use in our own industrial unit and will not sell
it to any other industry or Agency or any individual.

4. We are having the GST No. _____.

5. We are aware that, in case, we are found defaulter not only our registration will be cancelled by GMDC
and also we will be bound to pay difference in the amount of actual GST and any other taxes applicable
along with the penalty which the appropriate authority may decide.

6. Further, I/ We, _____, Owner/ Partner/MD/Director/Proprietor of
M/s. _____ solemnly declare that :

We are submitting application form for purchase of Lignite for our captive use only. All information
furnished by us in respect of fulfillment of Lignite purchase registration under this application form is
complete, correct and true. All documents/credentials submitted along with this application form are
genuine, authentic, true and valid.

If any information and/or document submitted is found to be false/incorrect at any time, GMDC may
cancel my/our registration and take necessary action as deemed fit, including cancellation of
registration and banning/delisting of our firm and it's all the partners from any future transactions with
GMDC.

