



GUJARAT MINERAL DEVELOPMENT CORPORATION LIMITED
(A Government of Gujarat Enterprise)

LIGNITE SALES DEPARTMENT

LIGNITE SALES DEPARTMENT

7th Floor, GMDC LTD.
'Khanij Bhavan', 132' Ft Ring Road,
University Ground, Nr. Manav Mandir,
B/h. Mahatma Gandhi Labour Institute, Vastrapur,
AHMEDABAD - 380 052

NEW REGISTRATION & RENEWAL APPLICATION FORM FOR LIGNITE USERS

Note: Please carefully read the instruction before filling the form

Instructions for filling up application form

1. Application form is provided free of cost from Lignite Sales Department of the Corporation. Application form can also be downloaded from the GMDC website www.gmdcltd.com.
2. The Corporation directly registers customers. No intermediate agencies are encouraged or welcomed in this regard.
3. Entries in the application form may be type written or filled in legible handwriting.
4. Every column should be properly filled up. Please delete/strike-out inapplicable details.
5. Duly stamped and signed (self attested) legible copies of supporting documents should be enclosed wherever necessary. The list of enclosures should be carefully checked up before submitting the application form. The documents should be placed in the same order as specified in the checklist.
6. Computer data sheet should be enclosed with the application form. Proper industry code should be indicated and if the firm is engaged in production of more than one item, main business should be indicated; existing registration number (in case of renewal) should be indicated.
7. All correspondence by GMDC will be addressed on company's registered email or at the company's registered postal address provided on the first page.
8. Proprietor in case of proprietorship concerns, Managing Partner, partners in case of partnership firm and Managing Director in case of limited company should sign application form and for other type authorized representative should sign application form. In all cases authorization of the specific person should be given to GMDC on organization's authorized letterhead.
9. It is mandatory to mention **Email ID, landline No. and Mobile No.** on first page.



Important Provisions Regarding Application

1. Lignite will be allocated only to captive customers those who are consuming Lignite themselves in their process of manufacturing.
2. Incomplete, incorrect, unsigned and defective application is liable for rejection.
3. GMDC reserves the right to demand additional information and/or reject the application without assigning any reasons.
4. Only submission of application form for registration does not imply registration will be granted.
5. Duly notarized affidavit as per prescribed format for genuineness of documents on RS. 300 stamp paper / franking should be submitted along with all desired documents.
6. The applicants are required to submit RS. 1000 + GST @ 18% (i.e. RS. 180) with the total of RS. 1180 by demand draft drawn in favor of GMDC Ltd payable at Ahmedabad as Processing Fee for application. After verification of documents and on the basis of consumption capacity the registration fee shall be communicated by email / letter to applicants.
7. After verification of documents and submission of registration fee the eligible applicants will be communicated along with the registration number (which will be the customer ID for GMDC).

For Office Use:

1.	Receipt Date	
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Registration No. / Temporary No.						
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..... Cut From Here.....

Applicant Copy:

1.	Receipt Date	
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Registration No. / Temporary No.						
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(Return to customer with GMDC Seal and Temporary No. or Registration No.)



REGISTRATION & RENEWAL APPLICATION FORM FOR LIGNITE USERS

Brief Details:

Particular	Detail
Mineral Required	Lignite
New Application or Renewal (In case of renewal, mention existing registration no.)	
Name of Customer	
Address:	
Village/Town/City	
Taluka	
District	
Pin Code No.	
Landline No.	
Mobile No.	
Email ID	

GENERAL INFORMATION OF FIRM/UNIT			
Name of the Industrial Unit			
Previous registration no. (if any)			
Office Address			
Office Address			
Village/Town/City			
Taluka			
District			
Email ID			
Pin code		Phone No.	
Mobile No.		Fax No.	



Factory Address			
Factory Address			
Village/Town/City			
Taluka			
District			
Email ID			
GPS Coordinates of Site (DMS Format)			
Pin code		Phone No.	
Mobile No.		Fax No.	
Type of Unit (Please ✓) (Please enclose duly attested supporting documents)			
Proprietary		Partnership	
Pvt Ltd Company		Public Limited Co.	
Co-operative		Other (Specify)	
Names of Proprietor/CEO / Directors/MD /Managing Partner			
A		B	
C		D	
E		F	
Date of Incorporation of Firm/Unit			

DETAILS REGARDING INDUSTRY	
Main Product	
Industry (Registration) No.,	
Date and Type of Registration	
GST Registration Number	

SALES DETAILS			
Sales details of previous 3 years	Year	Amount (Rs)	Quantity (metric tonnes)



Details of GST Paid (If Applicable) for Last 06 (Six) Months	Months	Amount (Rs)
LEASE AGREEMENT OF LAND	Survey No /Plot No:	
	Village :	
	District:	
Expected date of commencement of production & details of machinery purchased, if unit is not under production.		
GPCB - CTE / NOC and receipt of the fee paid for obtaining CCA must be attached with application of new customers which shall be valid for limited period only. (For newly established industries only)		

DETAILS REGARDING CONSUMPTION OF LIGNITE

A. FOR BOILER USERS

a. DETAILS OF CAPACITY FOR VAPOUR (STEAM) BOILER (PL. ENCLOSE BOILER INSPECTION CERTIFICATES)

No.	Boiler Registration No.	Boiler Rating M ²	Vapour Production Capacity Kg./hr	Heat Production Capacity Kg. Cal./hr
1				
2				
3				
4				
5				

b. DETAILS FOR THERMIC FLUID BOILER

No.	PURCHASE BILL & DATE	CAPACITY Kg. Cal./hr.	DATE OF INSTALLATION AT SITE
1			
2			
3			
4			



B. FOR OTHER INDUSTRIES BRIEFLY DESCRIBE THE PROCESS OF PRODUCTION & USE OF LIGNITE IN IT (IF NECESSARY ATTACH SEPARATE SHEET)

DETAILS REGARDING LIGNITE REQUIREMENT	
Annual requirement of Lignite & Purchase of Coal during previous year (metric tonnes)	
Quantity of Lignite purchased during previous years (metric tonnes)	
If any fuel other than Lignite is consumed please specify the percentage use of Lignite and alternative fuel (metric tonnes)	

DECLARATION

I/We solemnly affirm that the details provided in this application are true and correct to the best of my knowledge & belief.

I/We further assure that, I/We will use the entire quantity of Lignite purchased by me/us from GMDC LTD in terms of quota allotted to me/us in response to this application will be only used for the purpose indicated in this application (captive use) and will not be transfer/sold/assigned or otherwise disposed off to any other party.

Authorized Signatory & Seal



CHECK LIST OF DOCUMENTS

Sr.	Document Name	Document Attached ? YES/NO
1	Copy of Latest Consolidated Consent & Authorization (CCA) Order issued by GPCB to the effect that the Unit is consuming Lignite/Coal as fuel	
2	Boiler Inspector Certificate	
3	Purchase Bill of Boiler	
4	Installation certificate of Boiler	
5	Purchase Bill of Thermopack/TFH/Spray Dryer	
6	Installation certificate of Thermopack/TFH/Spray Dryer	
7	Heat Consumption Sheet for Spray Dryer (As per prescribed format)	
8	Copy of GST Registration Certificate	
9	Copy of PAN card	
10	Copy of Registration Certificate of DIC/ ROC/ Factory & License	
11	Partnership Deed/MoU/Agreement	
12	AFFIDAVIT -1 --Undertaking for Purchase of Lignite from GMDC & for Genuineness of Documents on Rs.300 Non-Judicial Stamp Paper (As per attached format)	
13	AFFIDAVIT -2 Undertaking for Purchase and Use of Lignite from GMDC on Rs.300 Non-Judicial Stamp Paper (As per attached format)	
14	Last One Year Electricity Bills	
15	Copy of GST Returns (Last Six Months) (1 Page only for each return)	
16	Copy of Income-tax Return (last 3 years) (1 Page only each return)	
17	Form 27 C (for exemption of TCS) - 24 Copies	
18	Duly Signed Cancelled Cheque (With Customer Name/Stamp) for bank details (Inform Specifically if Bank Account is changed recently)	
19	NA-NOC of Land	
20	Copy of 7/12 extract of land issued by Revenue Authority duly sealed and signed not older than 06 (Six) Months	
21	Copy of Lease Contract of Land	
22	Copy of CPP approved Certificate from Chief Electrical Inspector (For Captive PP)	
23	Processing Fees of Rs.1180/- By Demand Draft [Rs. 1000+180(GST@18%)] in favor of GMDC Ltd payable at Ahmedabad.	



COMPUTER DATA SHEET
(USE CAPITAL LETTERS)

(1) NAME :

(2) INDUSTRY (TICK MOST APPROPRIATE)

Code	Industry	Code	Industry
100	Dairy and Milk Product	401	Cement Articles
110	Bakery and Confectionary	430	Ceramic Article Glazed Tiles
120	Sugar	500	Iron and Steel
130	Edible Oil	510	Non Ferrous Metal and Article
131	Non Edible Oil	520	Machinery Equipment
140	Food Processing	530	Coal and Related Products
200	Wood and Timber	600	Pharmaceutical
210	Plywood and Formica	610	Soda Ash
220	Paper and Paper Board	620	Dyes
230	Plastic and Rubber	621	Paints and Pigments
300	Dying and Printing	630	Drilling Mud Chemicals
310	Silk Fabric	640	Soap and Cleaning Preparations
320	Fabric other than Silk	650	Fertilizer
330	Yarn	690	Chemical and Allied Industry
340	Hosiery	900	Others
400	Cement	910	Traders

(3) District where factory is located

Code	District State	Code	Industry	Code	Industry
1	AHMEDABAD	14	RAJKOT	31	DAMAN
2	AMRELI	15	SABARKANTHA	32	SILVASA
3	BANASKANTHA	16	SURAT	33	MAHARASHTRA
4	BHARUCH	17	SURENDRANAGAR	34	MADHYA PRADESH
5	BHAVNAGAR	18	VADODARA	35	RAJASTHAN
6	PANCHMAHALS	19	VALSAD	36	DELHI
7	DANGS	20	ANAND	37	TAMILNADU
8	GANDHINAGAR	21	DAHOD	38	PUNJAB
9	JAMNAGAR	22	NARMADA	39	HARYANA
10	JUNAGADH	23	NAVSARI	40	OTHER (SPECIFY)
11	KHEDA	24	PATAN		
12	KUTCHH	25	PORBANDAR		
13	MEHSANA				



(4) Address of Correspondence (in capital letters:

Pincode																			
Mobile No.																			
Phone No.																			
Email ID																			

Signature & Seal

FOR OFFICE USE ONLY

CUST CD :

DATE OF ENTRY :

MASTER QUOTA ENTERED IN SYSTEM :
 _____MT _____TRUCKS (____MT Capacity)

ENTRED BY :



AFFIDAVIT –1

(Non-Judicial Stamp Paper of Rs. 300/-)

Undertaking for Purchase of Lignite from GMDC & for Genuineness of Documents

I/we, _____ Owner/Partner/MD/Director/
Proprietor of M/s. _____ A
Company incorporated under the Companies Act, 1956, having its Registered Office situated at
(Address) : _____

_____ Village/City _____
Tehsil _____ District _____ State _____ Pin Code _____
_____ hereby declare on solemn affirmations follows :

1. Our industrial unit is located at (address _____
_____ village/city _____ Taluka _____
_____ District _____ State _____ Pin Code _____ with
landline number _____ Mobile Number _____, Fax No.
_____, e-mail address _____ It needs
_____ tones per month of _____ (Lignite).

Our industrial unit is registered with _____ and is having registration
Certificate No _____.

2. We have (description of industry) _____
_____.

3. We are registered with GMDC and allotted Registration No. _____ for the purpose of
Lignite purchase with quota allotment of _____ truck/MT per fortnight. We propose to
continue purchases of Lignite from GMDC for exclusive use in our own industrial unit and will not sell
it to any other industry or Agency or any individual.

4. We are having the GST No. _____.

5. We are aware that, in case, we are found defaulter not only our registration will be cancelled by GMDC
and also we will be bound to pay difference in the amount of actual GST and any other taxes applicable
along with the penalty which the appropriate authority may decide.

6. Further, I/ We, _____, Owner/ Partner/MD/Director/Proprietor of
M/s. _____ solemnly declare that :

We are submitting application form for purchase of Lignite for our captive use only. All information
furnished by us in respect of fulfillment of Lignite purchase registration under this application form is
complete, correct and true. All documents/credentials submitted along with this application form are
genuine, authentic, true and valid.



If any information and/or document submitted is found to be false/incorrect at any time, GMDC may cancel my/our registration and take necessary action as deemed fit, including cancellation of registration and banning/delisting of our firm and it's all the partners from any future transactions with GMDC.

The following employees of our Company/Firm/Industrial unit are authorized to deal with GMDC regarding matter related to purchase of Lignite from GMDC. Their specimen signature are appended below:

Name of Employee, Designation, email ID and Mobile No. and Specimen Signature:

1. _____
2. _____
3. _____

7. In case of any liabilities whatsoever arising out of aforesaid purchase of Lignite by us directly or through our authorized representative from GMDC towards payment of GST or any other tax/levies in force etc., it shall be our exclusive responsibility to fulfill the same without dispute. GMDC shall, in no case, be responsible for the same.

8. Matter relating to any dispute or differences arising out of the present document shall be subject to the exclusive jurisdiction of courts at Ahmedabad only.

The information furnished above is true and correct to the best of our knowledge and belief.

SEAL _____

Name _____

Date:

Designation

(Seal of Notary)



AFFIDAVIT—2

(Non-Judicial Stamp Paper of Rs. 300/-)

Undertaking for Purchase and Use of Lignite from GMDC

I/we, _____ Owner/Partner/MD/Director/ Proprietor of
M/s. _____ A Company/Entity incorporated
under the Companies Act, 1956, having its Registered Office situated at (Address):

Village/City _____ Tehsil _____ District _____ State _____ Pin
Code _____ hereby declare on solemn affirmations as follows :

I say that I am the [Insert designation of the deponent] the Buyer of Lignite. I am conversant with the facts and circumstances surrounding the subject of this Affidavit and have been authorized to depose to the same pursuant to the power vested in me vide our management.

I certify and confirm that all the Eligibility Conditions specified for purchasing Lignite from GMDC are satisfied and met.

1. Our industrial unit is located at (address _____
_____village/city _____ Taluka _____ District _____
State _____ Pin Code _____ with landline number
_____ Mobile Number _____, Fax No. _____, e-mail address
_____ It needs _____ tones per month of _____ (Lignite). Our
industrial unit is registered with _____ and is having registration Certificate No.
_____.

2. Our unit is producing _____
_____ for the same we are purchasing Lignite from GMDC and
having Customer ID/Registration No. _____.

3. Further, I/ We, _____, Owner/ Partner/MD/Director/Proprietor of M/s.
_____ solemnly declare that :

We are purchasing the Lignite for our captive use only. Hence the entire lignite which our Company/Unit purchase from GMDC will exclusively be used in our own industrial unit and will not be sold to any other Industry or Agency or any individual. We declare that we are not selling the lignite to other Industry or Agency or any individual purchased from GMDC. GMDC will be entitled to take all legal action in case of any non captive use of Lignite is found at any time. GMDC has rights to cancel our registration in case we fail to observe the conditions stipulated in the delivery order.



The following employees of our Company/Firm/Industrial unit are authorized to deal with GMDC regarding matter related to purchase of Lignite from GMDC.

Name	
Designation	
Mobile No	
Email ID	

We further say that as a result of violation of any condition of delivery order our Company/entity will indemnify the loss caused to GMDC of any nature what so ever.

4. Matter relating to any dispute or differences arising shall be subject to the exclusive jurisdiction of courts at Ahmedabad only.

The information furnished above is true and correct to the best of our knowledge and belief.

SEAL _____
Name _____
Date: _____

Designation
Deponent

(Seal of Notary)



FORMAT For Spray Drier Details

Spray drier Make	
Year Of Manufacture	
Capacity(in MT)	
Installation Certificate (YES/NO)	Installation Certificate to be attached
Invoice Copy of Spray Drier	Invoice copy to be attached
Feed rate(Kg/hr)	
Evaporation rate(Kg/hr)	
Product Rate(Kg/hr)	
Mode of Heating	
Inlet Air Temperature (C)	
Outlet Temperature (C)	
Other suitable Details	
Name of Authorised person	
Signature of Authorised Person with Seal	

**Signature of Supplier
With Company Seal**

**Signature of Customer
With Company Seal**