



**GUJARAT MINERAL DEVELOPMENT CORPORATION LIMITED
(A Government of Gujarat Enterprise)**

MARKETING & SALES DEPARTMENT

REGISTRATION FORM

FOR NON-CAPTIVE CUSTOMERS OF LIGNITE

Instructions for filling the Registration Form

1. Registration form is available free of cost from Marketing & Sales Department of the Corporation. Registration form can also be downloaded from the GMDC website www.gmdcltd.com >Customer Care >Registration > Non-Captive Customer Registration Form.
2. Entries in the registration form may be type written or filled in legible hand writing.
3. Every column should be properly filled up. Please omit inapplicable details.
4. Self attested copies with company seal of supporting documents should be enclosed where ever necessary. The list of enclosures should be carefully checked up before submitting the application.
5. All correspondence by GMDC will be addressed on mail or at the address provided on the first page unless specifically mentioned. Customers can communicate to GMDC on email: sales@gmdcltd.com.
6. Only Authorized person of the company shall sign and submit the Registration Form. The details of the same shall be provided with Registration Form.
7. It is mandatory to mention Email ID and Phone No. on first page of Registration Form.

Important Provisions Regarding Application

1. Incomplete, incorrect, unsigned and defective application is liable for rejection.
2. GMDC reserves the right to demand additional information and/or reject the application without assigning any reasons.
3. Mere submission of application for registration does not imply registration will be granted.
4. After successful registration, the applicants will be communicated the decision along with the registration number, which is required to be mentioned in to all future communications with GMDC.
5. The customers shall have to pay one time Registration Fee of Rs.5, 000/- by Demand Draft in Favor of GMDC LTD payable at AHMEDABAD.
6. A Duly filled Registration form shall be submitted to:

General Manager (Marketing)
GMDC Ltd., 'Khanij Bhavan'
Seventh Floor, 132 Ft Ring Road,
University Ground, Nr. Manav Mandir,
Vastrapur, AHMEDABAD - 380 052
E-Mail: sales@gmdcltd.com ; Phone No.:079-27912747, 27913200



REGISTRATION FORM
FOR NON-CAPTIVE CUSTOMERS OF LIGNITE

Particular	Detail	
Name of Customer		
Address:		
	Landmark:	
Village/Town/City		
Taluka		
District		
State		
Pin Code No.		
Contact No. (Organization)		
Email ID (Organization)		
Name & Designation of Person Authorized to deal with GMDC Mobile No. Email ID		
Date of Incorporation of Firm/Unit		
VAT Registration No. and Date	State	
	Central	
PAN No.		
Bank Details (Provide a copy of cancelled cheque as a proof)	Bank Name	
	Account No.	
	IFSC Code	
Annual Requirement of Lignite (Metric Tonnes)		



ENCLOSURES

<u>Sr.</u>	<u>Particulars</u>	<u>Doc. Attached (Yes/No)</u>
1.	Partnership Deed / Incorporation Certificate of Company & Memorandum of Association / Registration Certificate issued by concerned Government Authority	
2.	Copy of the VAT filed of last 01 year	
3.	Copy of the latest VAT Registration Certificate	
4.	Address Proof : Latest Electricity / Telephone Bill	
5.	Copy of Pan Card	
6.	Income Tax Return (Last 3 years)	
7.	Undertaking regarding genuineness of documents on Non- Judicial Indian Stamp Paper of Rs. 100/- in our described format (duly notarized)	
8.	Registration Fee of Rs. 5, 000/- by Demand Draft in Favor of GMDC LTD payable at AHMEDABAD.	

DECLARATION

I/We solemnly affirm that the details provided in this Registration Form are true and correct to the best of my knowledge & belief.

DATE:

PLACE:

Authorized Signatory & Seal

For GMDC Official Use:

Registration Form Receipt Date	
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Registration No.						
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(FORMAT FOR AFFIDAVIT):

(Non-Judicial Stamp Paper of Rs. 100/-)

UNDERTAKING REGARDING GENUINNESS OF DOCUMENTS

A F F I D A V I T

I/ We , _____, Owner/ Partner/MD/Director/Proprietor of M/s. _____
solemnly declare that :

All information furnished by us in respect of fulfillment of mineral purchase registration under this registration form is complete, correct and true. All documents/credentials submitted along with this registration form are genuine, authentic, true and valid.

If any information and/or document submitted is found to be false/incorrect at any time, GMDC may cancel my/our registration and take action as deemed fit, including cancellation of registration and banning/delisting of our firm and its all the partners from any future transactions with GMDC.

Signature with Seal:

Name: _____

Designation: _____

Dated

Seal of Notary