

ARCHIVAL POLICY

[Pursuant to Regulation 30(8) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

TITLE

This Policy shall be called 'Archival Policy'.

OBJECTIVE

- a. This Policy is framed in accordance with the requirement under Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any amendments thereof)
- b. The Company is required to disclose the policy on its website.

DEFINITIONS

- a. "Board" means the Board of Directors of GMDC Limited
- b. "Company" means GMDC Limited
- c. "Policy" means this Policy, as amended from time to time
- d. "Listing Regulations" means the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any amendments thereof)

POLICY

- (a) The Company shall disclose on its website under "Investors" section under the heading "Disclosures to Stock Exchanges", all such events or information ("disclosures" which are required to be disclosed to the stock exchanges under Regulation 30 read with Schedule III of the Listing Regulations.
- (b) The disclosures made to the stock exchanges shall be hosted on the Company's website for a period of five years from the date of initial posting.
- (c) The disclosures shall thereafter be archived under the heading "Archives" and shall be retained on the Company's website for such period as may be decided by the Managing Director from time to time, subject to applicable law.

RIGHT TO ACCESS / RETRIEVE

The Company Secretary and his subordinate (direct report) in the Secretarial Department, shall have the right of access to the Listing Records.**ROLE OF**

REGISTRAR AND TRANSFER AGENT

The Registrar and Transfer Agent of the Company shall ensure that the correct procedures are followed for maintenance of the Listing Records required to be maintained with them.

The Company Secretary shall verify the Listing Records annually by visiting Registrar and Transfer Agent's office and checking the records maintained by them.

REVIEW AMENDMENT

The Company Secretary, in constitution with Managing Director, may amend, abrogate, modify or revise and or all clauses of this Policy in accordance with the applicable provisions of the Listing Regulations and amendment thereto notified by the Securities and Exchange Board of India and/or Stock Exchanges, from time to time. All such amendments / notifications shall be placed before the immediately succeeding Board Meeting for ratification. In case any provision(s) of this Policy is contrary to or inconsistent with the provisions of the Companies Act, 2013, rules framed there under and Listing Regulations ("**Statutory Provisions**"), the Statutory Provisions shall prevail.

Further, amendments in the Statutory Provisions shall be binding even if not incorporated in this Policy.
