



Advertisement No. 09/2018-19

Post: Asst.Manager (HR)

Location	Various Projects across Gujarat
Compensation	Pay Scale: 53100-167800 as per 7th Pay
Vacancy *	SC: 01 , ST : 03 (Unreserved category candidates need not apply)
Maximum Age as on 1/10/2018	Maximum age as on 1/10/2018 should not exceed 35 years. 5 year relaxation in age will be given as per Roster Rules.
Qualifications	MLW/MSW/MBA/(HRD) with 55% & above. Computer Knowledge essential
Experience	03 years Experience in large Industrial Organization in line

* SC & ST candidates having cast certificates certified from Gujarat Govt. will only be considered. Outstate SC & ST certificate shall not be considered.

Large Industrial Organization referred in the experience column above means Industry having net worth of Rs. 500 crores or more or turnover of Rs. 1000 crores or more or a net profit of Rs. 5 crores or more. Service Institutions and NGO shall not be covered. Candidates should submit copies of following documents duly self certified by registered post so as to reach in this office on or before 12/9/2018. Simultaneously, the candidates should submit their application online on i recruitment portal of GMDC on or before 12/9/2018. No physical application shall be accepted. Submission of physical document without applying online shall render the application rejected.

1. School leaving Certificate/SSC Certificate/ Age Proof
2. Higher secondary Mark-sheet
3. Relevant Mark sheet along-with clear calculation of percentage of marks obtained at final MBA(HR),MLW/MSW level as relied upon by the candidate.
4. Final Degree certificate
5. Experience Certificate along with relieving orders of previous employers.
6. Last Salary Slip
7. Appointment order of current employer
8. A copy of Adhar Card

Interested Candidates should apply online on i- Recruitment portal through link available on GMDC's website: - www.gmdcltd.com on or before 12/9/2018.

Applicants are further advised to fill all the requisite details (Date of Birth, Category, Address Valid e-mail address, Qualification with percentage, past experience) in support of their candidature on i-Recruitment portal of GMDC. Incomplete application shall be rejected and no physical application shall be entertained. Management may modify, cancel and or postpone this advertisement at any time and the intimation to that effect will be issued only on our website : www.gmdcltd.com. Therefore the candidates should continue to logon to the said website for any up-dation in this regards.

General Manager (HR)
Gujarat Mineral Development Corporation Limited
(A Govt. of Gujarat Enterprise)
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Ahmedabad-380 052 , Ph: 079-27913200. Web site: www.gmdcltd.com